

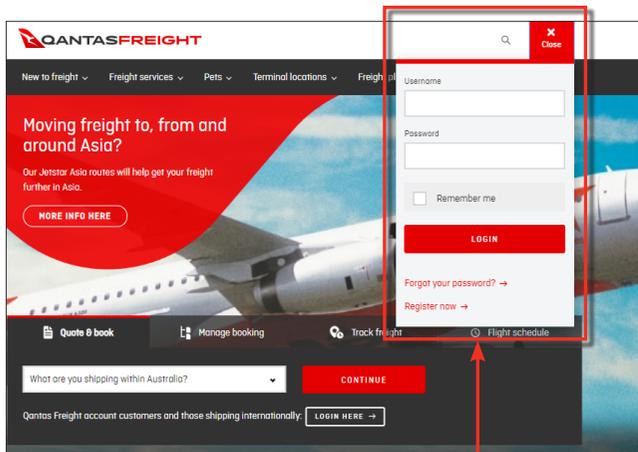
International booking & template guide

Making international bookings online has never been easier thanks to our new online functionality that puts you in control.



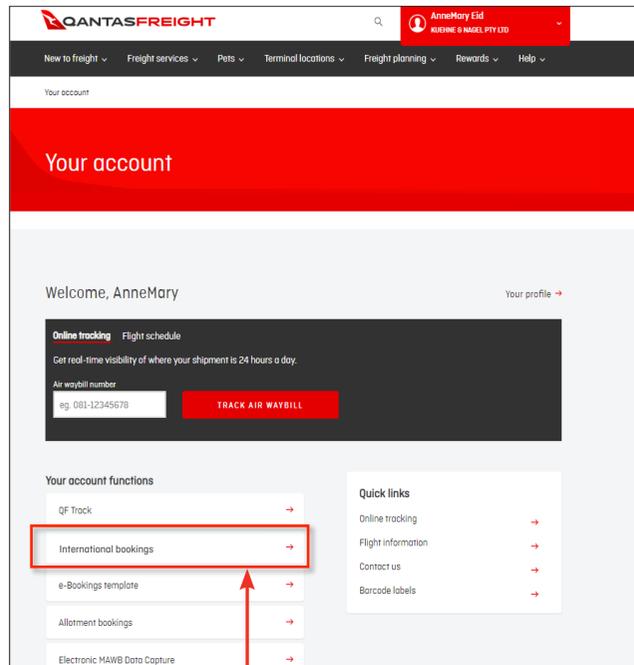
Permissions & Entry point

1. freight.qantas.com



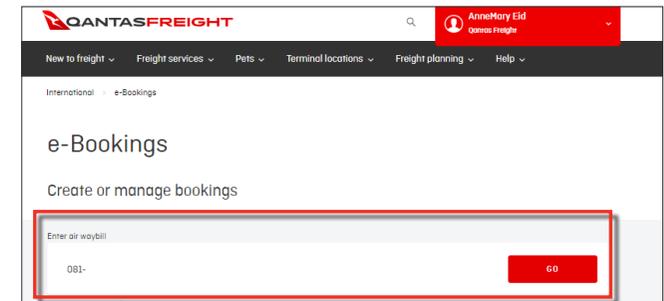
To make an international booking, you must have login privileges. Contact shrfreightcst@qantas.com.au to request access.

2. Your account



If you don't see this option, you have not been granted access. Please contact shrfreightcst@qantas.com.au

3. Create a new booking



- Enter a new AWB number.

Once a valid AWB is entered, the screen will redirect to the booking form. The form is segmented in five main sections:

- Service and freight description
- Shipment details
- Choose flights
- Contact details
- DG Declaration

Service & freight description

Service and freight description

Service
Please select

Commodity
Please select a Commodity

SPL
SPL2 (optional)
SPL3 (optional)

Contains dangerous goods
 CAO
 Contains dry ice

Description of goods
Tell us about the goods being sent.

Handling instructions
Please let us know your contact details and if your freight needs special handling (dangerous goods and/or dry ice information)

You are now required to specify whether freight contains dangerous goods or dry ice. If dangerous goods is selected, then an option to select CAO (Cargo Aircraft Only) option will be displayed.

Shipment details – LOOSE/ULD

Shipment details

Shipment type
Loose Item(s)

No. pieces	Length	Width	Height	Weight (per piece)	Tiltable
1	70 cm	80 cm	80 cm	35 kg	<input checked="" type="checkbox"/>

+ Add pieces with a different dimension

Est. total pieces: 1 piece/s Calculated volume: 0.45 CBM Est. total weight (inc. packaging and/or dry ice): 35 kg

- It is now mandatory for you to enter the dimensions of the freight, per piece, regardless whether the piece is over or under 32kg.
- Est. total pieces, Est. total weight and Volume is auto-calculated based on the inputs of the dimensions and weight per piece.
- If each piece of freight is of the same dimensions, then information is only entered once against the total number of pieces
- If there is a piece of freight that has different dimensions and/or weight, then "+ Add pieces with a different dimension" is to be selected.
- This will display another row where additional information can be entered.
- A "Tiltable" checkbox will be present against each row for the customer to select
- This information will be used for loadability checks and display a compatible aircraft type

Shipment details

Shipment type
ULD(s)

ULD Type 1

No. of ULDs	Type	Est. total weight (excl. container)
1	DQJ ×	kg

+ Add another ULD type

- List for type of ULD has been extended to include other ULD types that were previously missing.
- Additionally, "Type" is now a type-ahead search. Which means the customer can type in the unit type instead of manually searching the drop-down list.

Flight selection – flight search

Select your flights with our upgraded, user friendly functionality.

Choose flights

Origin: Sydney, Australia (SYD) Destination: Los Angeles, United States (LAX)

Date: Sun 08 Mar 2020

SEARCH FLIGHT



Choose flights

Sydney, Australia (SYD) to Los Angeles, United States (LAX) Sun 08 Mar 2020

Best matches

QF0011 <small>AIRBUS A330-800PAX</small> Passenger	SYD 10:10 Sun 08 Mar 2020 Scheduled departure	LAX 06:00 Sun 08 Mar 2020 Scheduled arrival	SELECT FLIGHT
QF6734 QF0015	SYD 16:00 Sun 08 Mar 2020 Scheduled departure	LAX 06:10 Mon 09 Mar 2020 Scheduled arrival <small>1 stop Show detail</small>	SELECT FLIGHT
QF6834 QF0015	SYD 18:30 Sun 08 Mar 2020 Scheduled departure	LAX 06:10 Mon 09 Mar 2020 Scheduled arrival <small>1 stop Show detail</small>	SELECT FLIGHT

Contact details

Your contact details will be automatically populated based on account details.

Contact details
Please update your contact details so we can contact you about your booking

Name	Phone number	Email address
<input type="text" value="John Smith"/>	<input type="text" value="0415 444 333"/>	<input type="text" value="joeblogs@freightforwarder.com"/>

Booking status to show whether booking is confirmed or pending (queued).

High level summary view of the booking

Allows you to expand or collapse the view

Default notifications set up for the user

Manage booking will direct to Edit booking screen

Cancel booking will present a pop-up confirming cancellation of the booking. If cancelled, you will be able to re-use the same AWB.

Make new booking will direct to the screen where customer enters a AWB for stock validation.

Confirmation page

Explanation.

International bookings

✔ Confirmed booking

Freight summary

Airwaybill: 081-51558954	From: Sydney	Total estimated prices: 10
Service: Q-Go Priority	To: Los Angeles	Total estimated weight: 1200kg
Commodity: GEN	Date: 2 July 2019	CBM: 1450

ULD(s)

ULD type 1
1 x A4E at 200kg

ULD type 2
1 x A4E at 200kg

Contact details

John Smith
0415 444 333
joeblogs@freightforwarder.com

Notification

These notifications are automatically set up for you:
Confirmed booking
Flight has departed
Freight delivered

Flight details

✈ Sydney to Los Angeles

QF11 Airbus A330-800 PAX Passenger	Sydney 09:50 Tue 20 Jun 2019 Scheduled departure	Los Angeles 06:42 Tue 20 Jun 2019 Scheduled arrival
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MANAGE BOOKING
CANCEL BOOKING
MAKE NEW BOOKING

Cancellation

After logging in, navigate to Manage Bookings page and click on pencil icon of booking that is to be cancelled.

Select 'Cancel booking' located at the bottom of the booking form.

Select 'Cancel booking' to confirm cancellation. 'Back' will return to the booking. Please note, cancellation within 48 hours of departure may incur our CPP fee of up to 100% of the value of the booking.

International Booking

✔ Confirmed booking [Back to Manage Bookings](#)

Freight details

Airwaybill: 081-51477891	From: SYD	Number of ULDs: 1
Service: QGO FRESH	To: NRT	Total estimated weight: 650kg
Com: PER	Date: 11 August 2020	

ULD(s)

ULD type 1
1 x A4E at 650kg

Contact details

Nicole Steeger
00028378647
nicole.steeger@qfreight.com

Notification

These notifications are automatically set up for you:
Flight Accepted
Flight has Departed
Freight Checked-in

Flight details

✈ SYD to NRT

QF002 Airbus A330-300 Passenger	SYD 13:00 Tue 11 Aug 2020	NRT 22:05 Tue 11 Aug 2020	✔ Confirmed
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CANCEL BOOKING
EDIT BOOKING
MAKE A NEW BOOKING

Confirm cancellation

As this booking has been cancelled, it is subject to a cancellation fee of up to 100% of the value of the booking (see terms & conditions).

Do you wish to proceed and cancel this booking?

BACK
CANCEL BOOKING

✔ Cancellation saved [Back to Manage Bookings](#)

Cancellation appears in Manage bookings

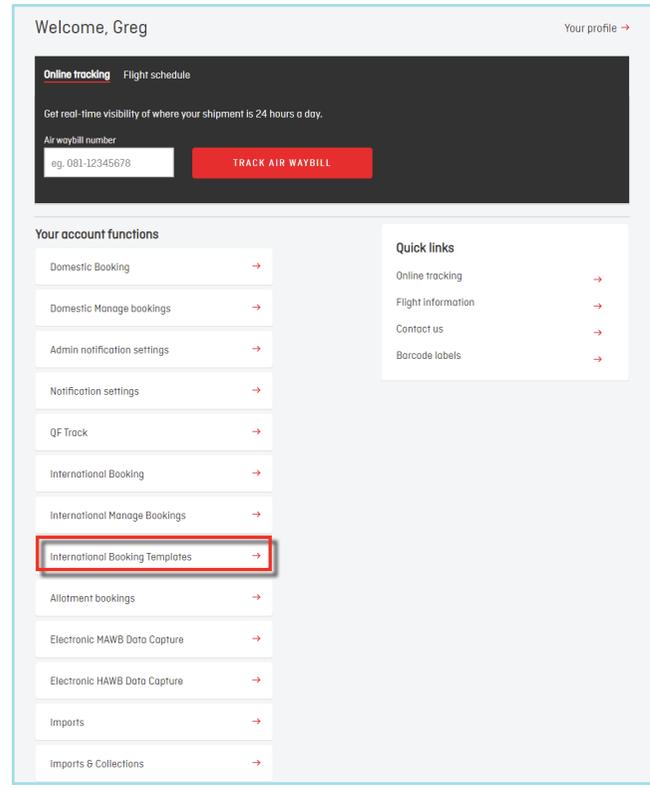
19 April 2020

SYD-LAX (QF123) DEPARTING SOON

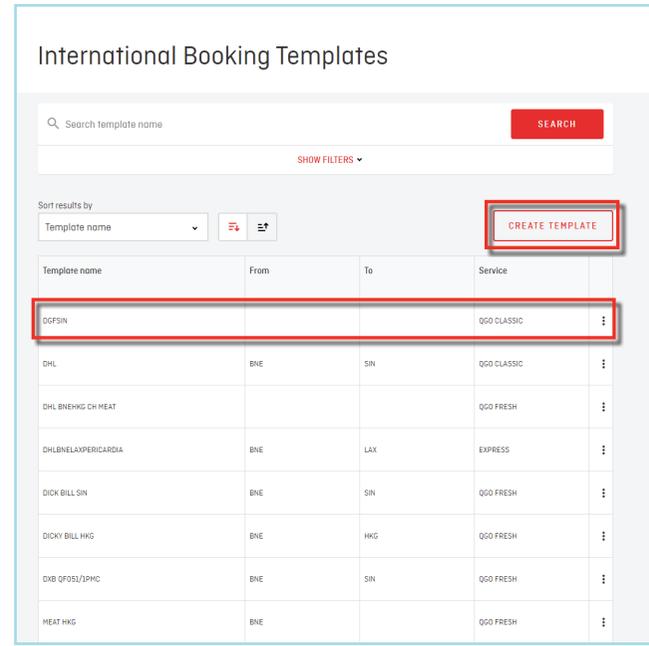
081-40529163 (GEN)	Freight	1 piece	300kg	SCRM	Loose	CANCELLED	See details
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Booking template flow

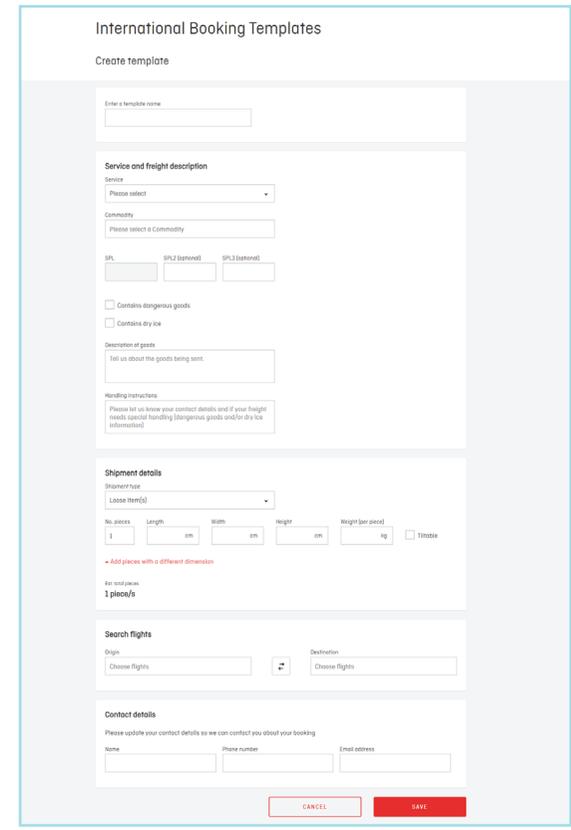
1. Select International Booking Templates from My Freight Menu



2. Select create to set up a new template OR Select an existing template



3. Where 'Create' is Selected this screen appears. Enter details and save



Booking template flow

4. Templates can also be created from the booking flow. By selecting "save as template"

The screenshot shows the 'International Booking' form with the following sections:

- Service and freight description:** Includes a 'Service' dropdown menu, a 'Commodity' dropdown menu, and three input fields for 'SP1', 'SP2 (optional)', and 'SP3 (optional)'. There are checkboxes for 'Contains dangerous goods' and 'Contains dry ice', and a text area for 'Description of goods'.
- Shipment details:** Includes a 'Shipment type' dropdown menu, a 'Lotus Item ID' input field, and a table for 'No. pieces', 'Length', 'Width', 'Height', and 'Weight (per piece)'. There is a checkbox for 'Stowable' and a note: 'Add pieces with a different dimension'.
- Search flights:** Includes 'Origin' and 'Destination' dropdown menus, a 'Date' input field with a calendar icon, and a 'SEARCH FLIGHT' button.
- Contact details:** Includes a note 'Please update your contact details so we can contact you about your booking' and input fields for 'Name', 'Phone number', and 'Email address'.

The checkbox 'Save booking as template' at the bottom left is highlighted with a red box.