Dock Direct Import Collections

Quick Reference Guide for Third Party Transport Company Users

QANTASFREIGHT

Dock Direct

Dock Direct is the new digital freight management platform that provides Third Party Transport companies with a fast and simple way to assign import collections digitally, via online and our app.

Designed to provide more control over driver management, making it easier to assign Collection IDs for Third Party transport companies and drivers to streamline pick up at our Qantas Freight International Terminals.

Adding and Editing Third Party Drivers

1. Sign in to your qantasfreight.com account and select 'Third Party Transport'.
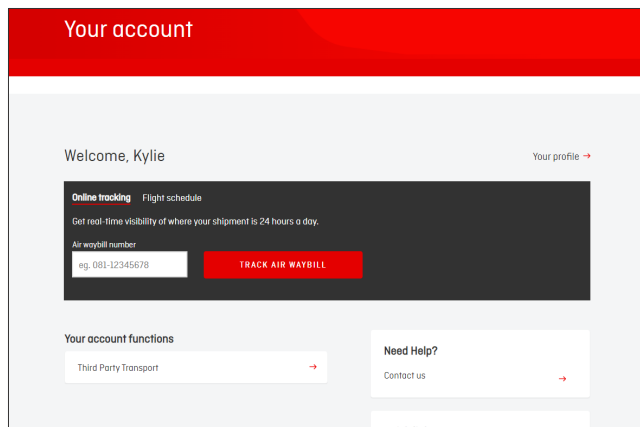
2. In the 'Truck Drivers' tab, you can add new drivers or edit existing driver's details.
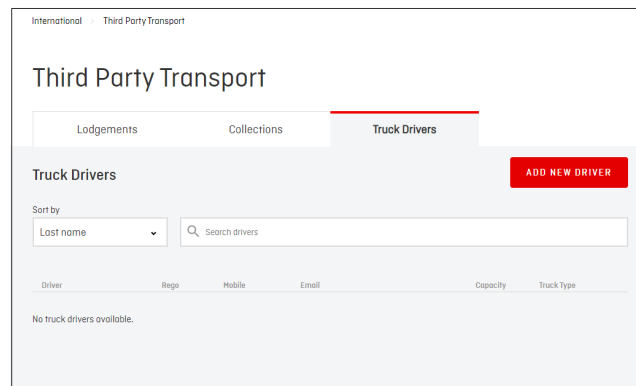
3. To add a new driver, enter the driver's name, mobile number, email address, truck registration, truck type and payload capacity. Accept the Qantas Privacy Policy conditions and select 'Add'.
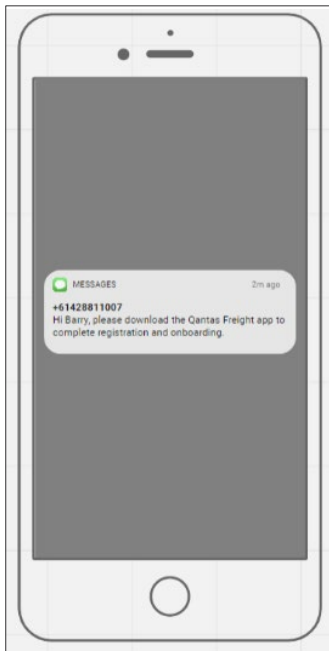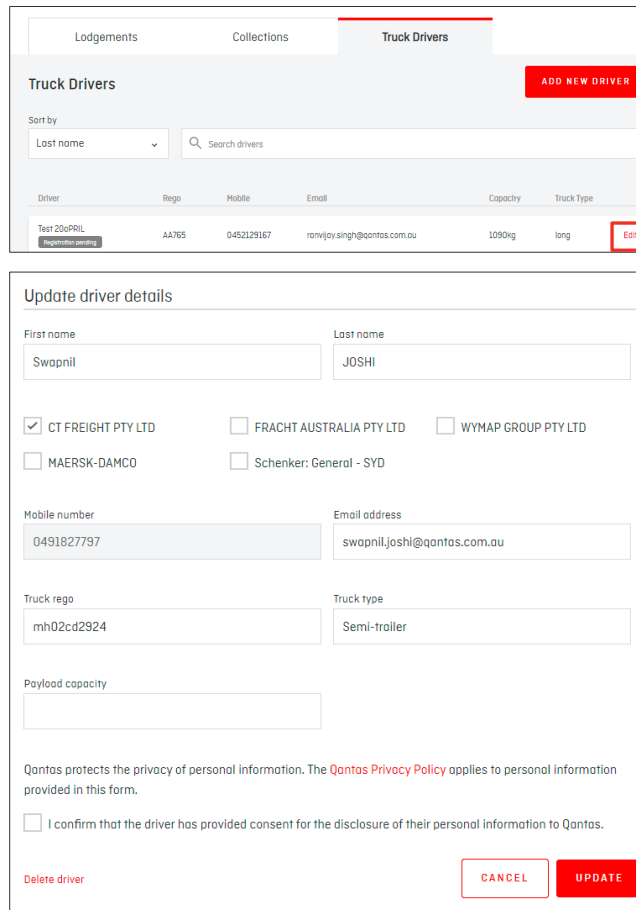
Adding and Editing Third Party Drivers

4. This will send an SMS notification to the driver inviting them to download the Qantas Freight Dock Direct app.

Note: The driver's details will show as 'Registration Pending' until they have downloaded the app and accepted the Qantas T&Cs.
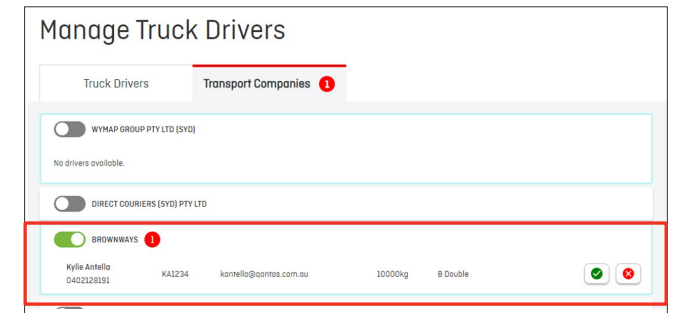

5. To edit an existing driver, select 'Edit.' Here you can also edit the authorised freight forwarding companies or delete drivers. This will remove them from the list of active drivers.

6. All transport drivers will need to be approved by the associated freight forwarder.

This confirms that the transport company and driver is authorised complete import collections on the forwarder's behalf.
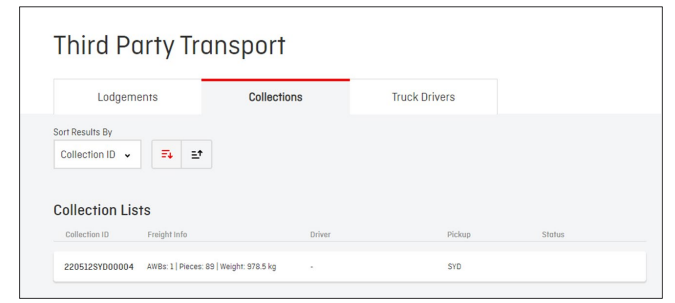
Managing Assigned Import Collections

1. Freight Forwarders can create and assign collection lists to third party trucking companies through the Qantas Freight portal.
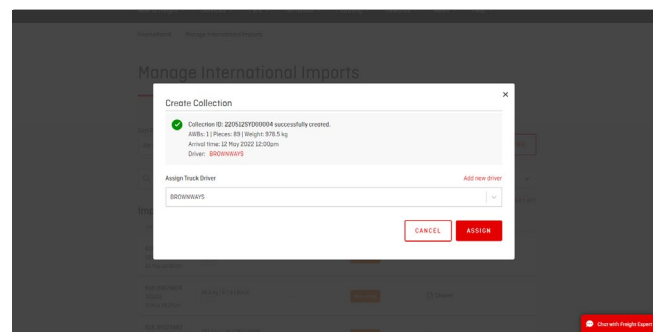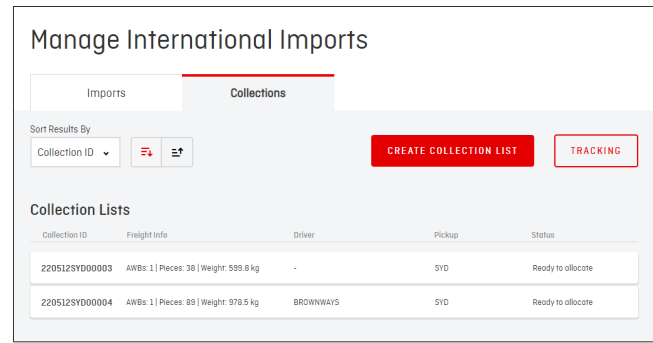
2. To view collections assigned to your third party transport company, Sign in to your qantasfreight.com account and select 'Third Party Transport' function.
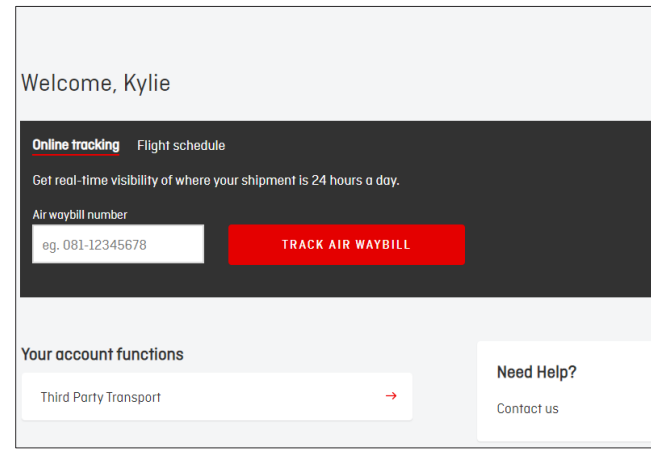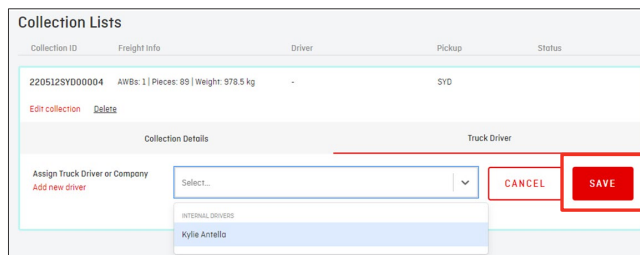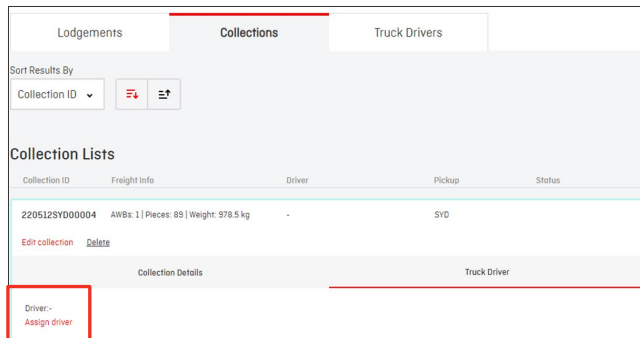
3. In the 'Collections' tab you can view collections that have been assigned by the freight forwarder to the trucking company.

Managing Assigned Import Collections

4. Click on the collection ID to view the AWB details. To assign a driver to the collection, select 'Assign Driver'. Registered drivers from the 'Truck Drivers' tab will be available to select and save.

5. The driver will receive a notification in the Dock Direct app that they have been assigned a collection. The collections will appear in the driver's app under the 'Collections' tab.