International Import Collections

Dock Direct unlocks a new digital freight management platform, making it easy to manage your international freight import shipments.

QANTASFREIGHT

Dock Direct

Dock Direct is the new digital freight management platform that provides Freight Forwarders with a fast and simple way to assign import collections digitally, via online and our app.
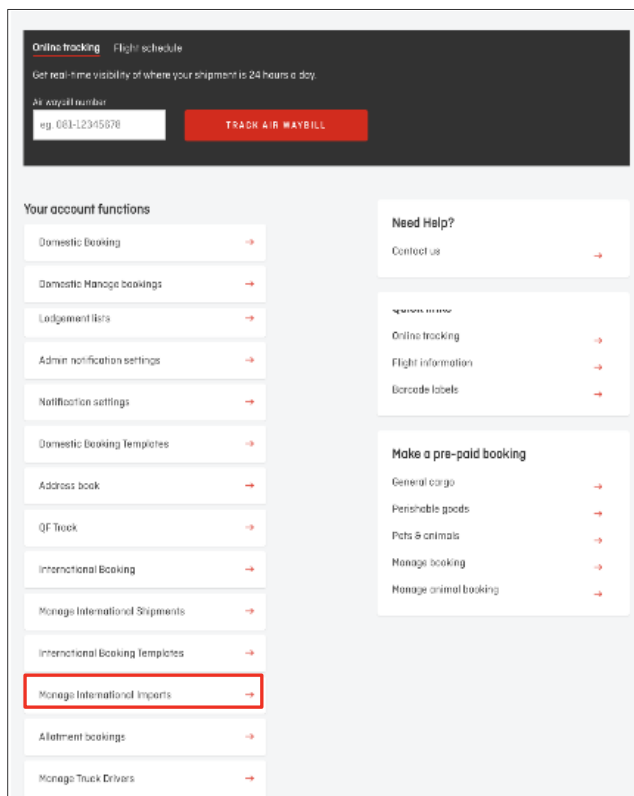
Designed to provide more control over driver management, making it easier to create Collection IDs for drivers to streamline pick up at our Qantas Freight International Terminals.
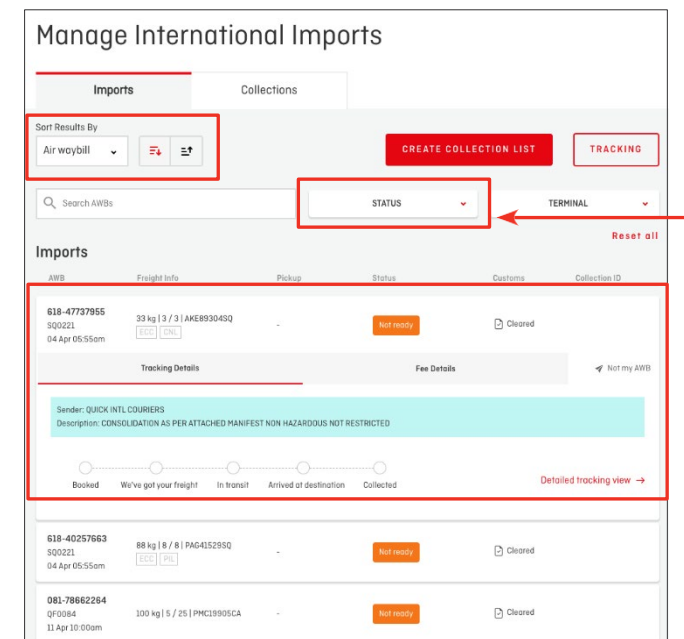
Log in and Manage International Imports

1. Log in to your Qantas Freight account.
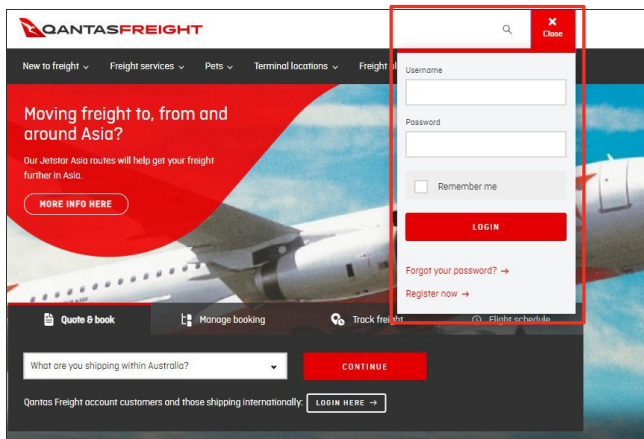
**2.** Select 'Manage International Imports' from the options to view all imports and status.

3. Select 'Imports' tab to view all shipments which are available for collection. Select an AWB to view tracking and fee details. Sort results by AWB, Pick up, Status, Customs, Collection ID.
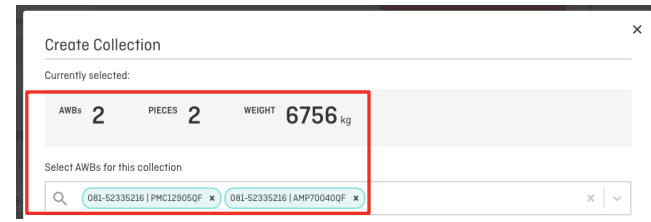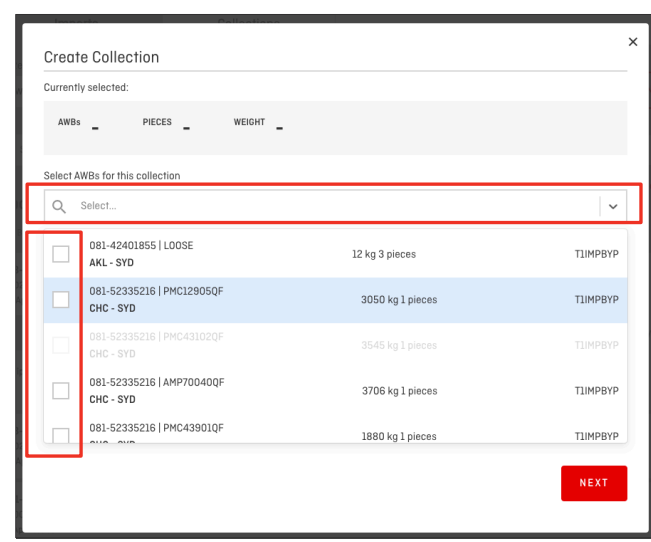

Filter by 'Status' to view freight awaiting collection.
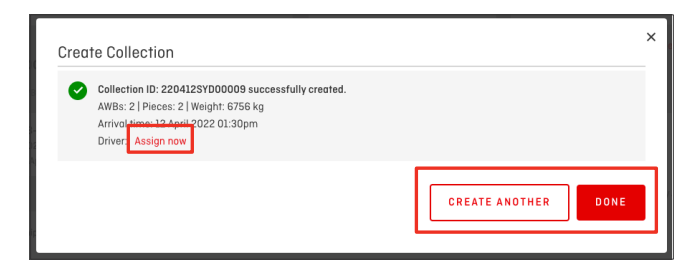
Log in and Manage International Imports

**4.** Select 'Create a Collection List' link to combine AWBs for collection.
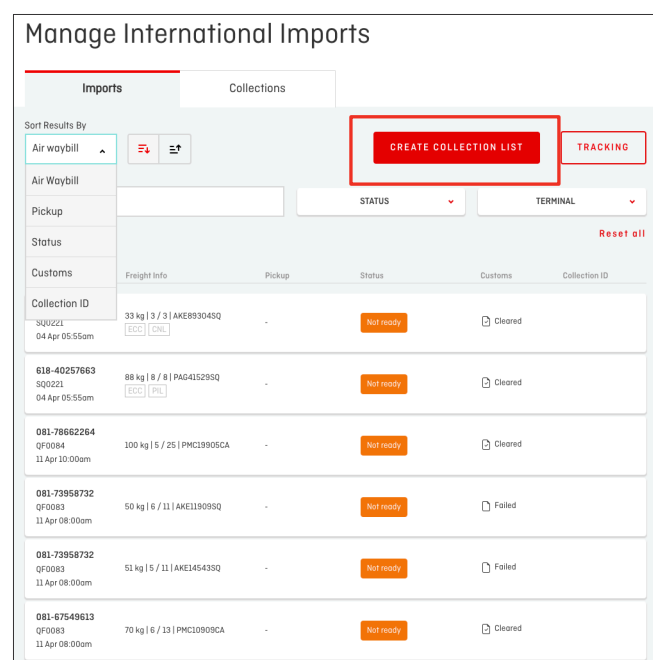
5. Type AWB details and tick to add to Collection List. Added shipments will appear as you go.

6. Assign a driver or transport company or create another collection. Or, to finalise a Collection List, select 'Done'.
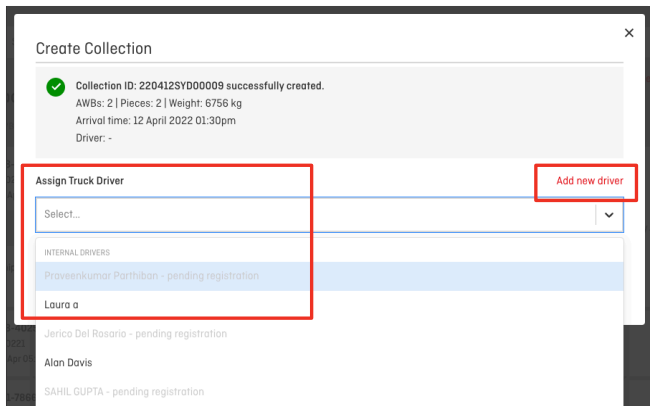

Collection Lists will appear in the 'Collections' tab. Select a Collection ID to view shipment and assigned driver details.
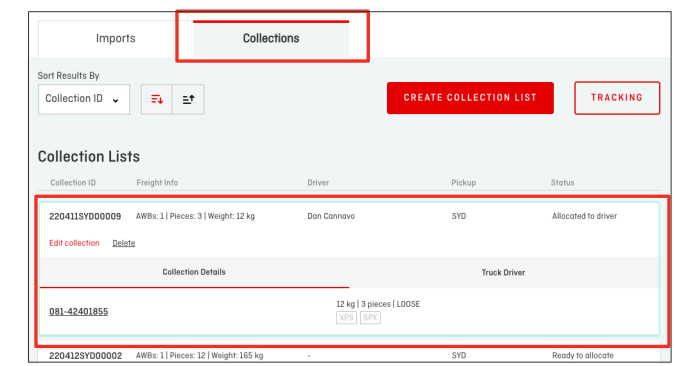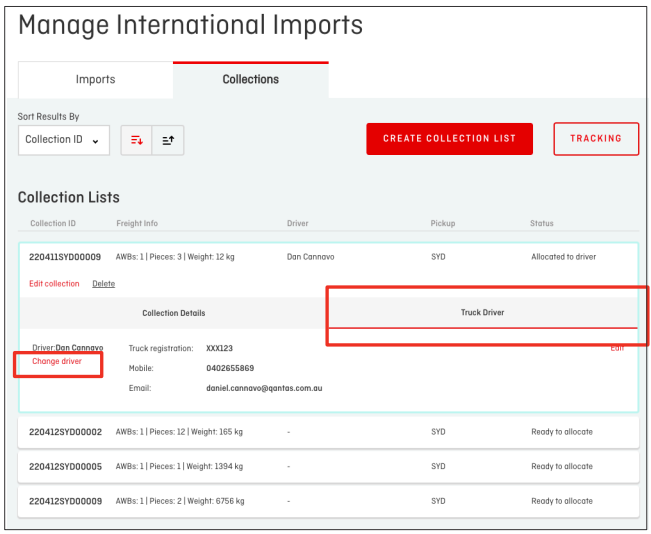
Assigning a Driver to a Collection

1. Assign a driver from registered drivers, or select 'Add new driver' if required. Note: Drivers listed but greyed out have not downloaded the app to complete their registration.

Create Collection ✕

✓ Collection ID: 220412SYD00009 successfully created.
AWBs: 2 | Pieces: 2 | Weight: 6756 kg
Arrival time: 12 April 2022 01:30pm
Driver: -

Assign Truck Driver   Add new driver

Select...   ⌄

INTERNAL DRIVERS

Praveenkumar Parthiban - pending registration

Laura a

Jerico Del Rosario - pending registration

Alan Davis

SAHIL GUPTA - pending registration

2. To select a new driver, select 'Change driver'. The new driver will receive a notification with the Collection ID and the Collection will no longer be visible to the previous driver.

Manage International Imports

Imports	Collections

Sort Results By

Collection ID ⌄   ⇵↓ ⇵↑   **CREATE COLLECTION LIST**   **TRACKING**

Collection Lists

Collection ID	Freight Info	Driver	Pickup	Status
220411SYD00009	AWBs: 1 | Pieces: 3 | Weight: 12 kg	Dan Cannavo	SYD	Allocated to driver

Edit collection   Delete

Collection Details	Truck Driver

Driver Dan Cannavo   Truck registration: XXX123   Edit
Change driver   Mobile: 0402655869
                        Email: daniel.cannavo@qantas.com.au

220412SYD00002	AWBs: 1 | Pieces: 12 | Weight: 165 kg	-	SYD	Ready to allocate
220412SYD00005	AWBs: 1 | Pieces: 1 | Weight: 1394 kg	-	SYD	Ready to allocate
220412SYD00009	AWBs: 1 | Pieces: 2 | Weight: 6756 kg	-	SYD	Ready to allocate

To update driver details, go to the 'Digital Truck Drive Registration' tab. Refer to section 6 and 7 for more details.

Assigning a Third-Party to a Collection

1. To select a Third-Party Transport Company from the list, scroll to the bottom on the list.

2. To authorise a Third-Party Transport Company to collect on your behalf, select the 'auto approve' option, and tick 'Imports', 'Exports' or both.

3. Driver details can be updated by the Third-Party Transport Company on this tab by selecting 'Change driver'.

Collection ID RJQ74G successfully created
AWBs: 3 | Pieces: **92** | kg: **1400**
Collection time: 03 March 2022 12:30PM

Assign Truck Driver

Barry Tait   X

Sean Baxter	BVK 52ZT
Dan Buckman	BVK 52ZT
Mehul Singh	BVK 52ZT
Barry Tait	BVK 52ZT
3rd Party Trucking Companies	
Wymap Pty Ltd	
Brownways Pty Ltd	

CANCEL   SAVE

Digital Truck Driver Registration

| Truck Drivers | Transport Companies ¹ |

Transport Companies

Sort by

Search transport companies and their drivers

⬤	Brownways Pty Ltd	Auto approve new 3rd party drivers ⬤	✓ Imports	✓ Exports
⬤	Roller Logistics Pty Ltd	Auto approve new 3rd party drivers ⬤	✓ Imports	✓ Exports
⬤	Greg's Couriers Pty Ltd	Auto approve new 3rd party drivers ⬤	✓ Imports	✓ Exports
⬤	ACME Freight Pty Ltd	Auto approve new 3rd party drivers ⬤	✓ Imports	✓ Exports
⬤	Freight Friends Pty Ltd	Auto approve new 3rd party drivers ⬤	✓ Imports	✓ Exports
⬤	Big John's Express Pty Ltd	Auto approve new 3rd party drivers ⬤	✓ Imports	☐ Exports
⬤	Little Mike's Couriers Express ¹	Auto approve new 3rd party drivers ○	✓ Imports	✓ Exports

Tony Stevefon	BVV665	tony@lilmikes.com.au 0428867543	1000kg	B Double	✓ Approve	✗ Decline
John Liddard	AKT672	john@lilmikes.com.au 0477869987	20000kg	Roller Rigid	✓ Approve	✗ Decline
Ron Zimmerman	TTY765	ron@lilmikes.com.au 0418863321	2500kg	B Double	✓ Approve	✗ Decline
William Tao Registration pending	JJY877	william@lilmikes.com.au 0402568798	15000kg	Semi Chainbed		Delete

Collection Lists

| Collection ID	Freight Info	Driver	Pickup	Status
220411SYD00009	AWBs: 1	Pieces: 3	Weight: 12 kg	Dan Cannavo	SYD	Allocated to driver
220412SYD00002	AWBs: 1	Pieces: 12	Weight: 165 kg	WYMAP GROUP PTY LTD	SYD	Ready to allocate

Edit collection   Delete

| Collection Details | Truck Driver |

Driver: WYMAP GROUP PTY LTD - Driver not assigned
Change driver

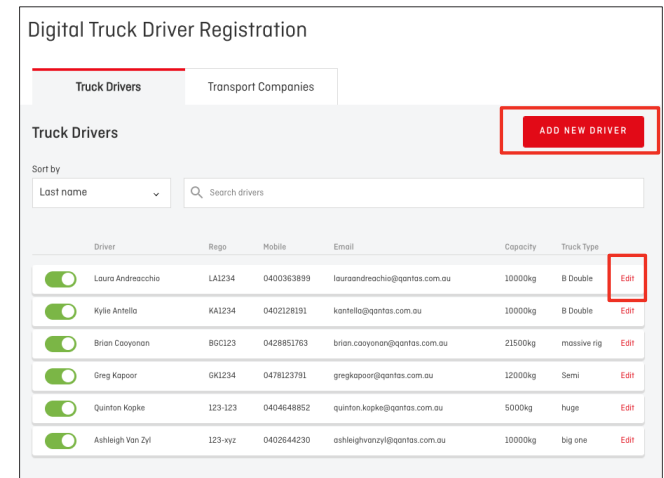# Driver management and authorisation

1. Select the new 'Digital Truck Driver Registration' under your account functions to set up and manage drivers.
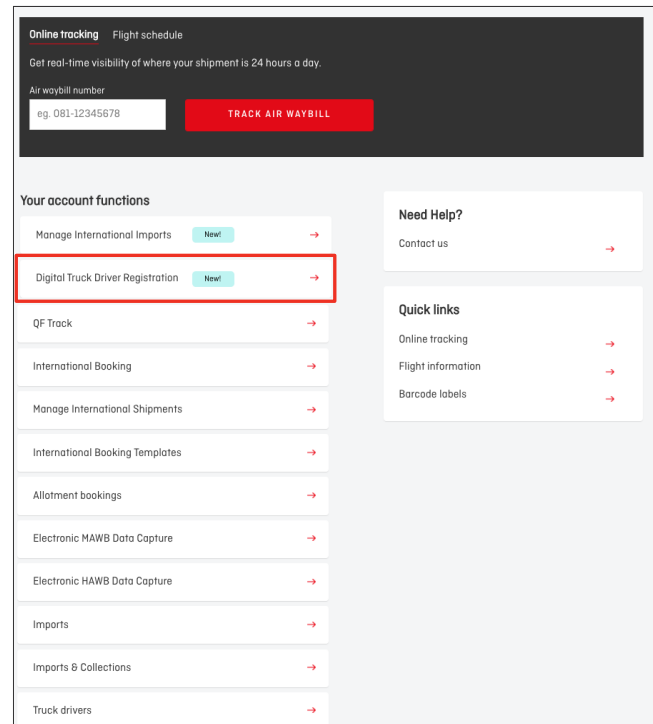
2. View a list of all truck drivers associated to your company in the 'Truck Drivers' tab. View Third-Party drivers in the 'Transport Companies' tab.
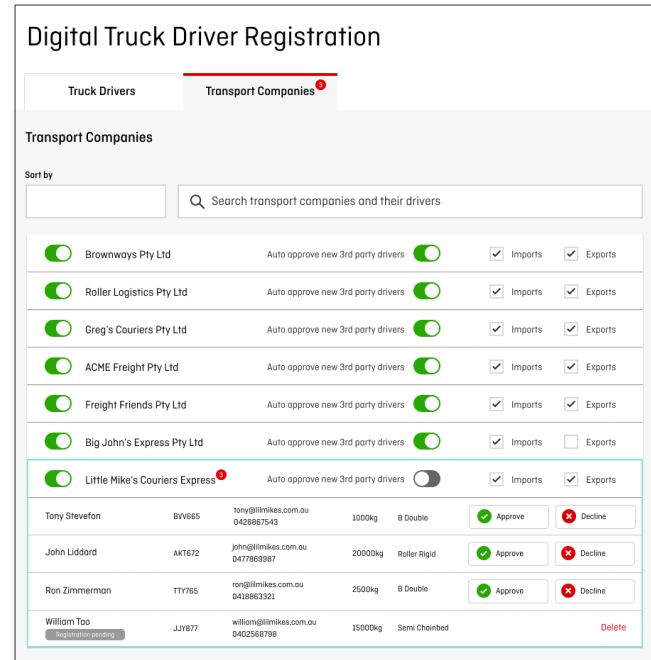
3. Driver details can be edited or a new driver added.

Driver management and authorisation

4. To add a new driver, enter their details in the pop up, select the consent confirmation box and click 'Add.' The driver will be sent an SMS notification to download and register the app.

Once registered, their name will appear on the list.

5. To edit an existing driver, amend their details in the pop up, select the consent confirmation box fields and click 'Update.'

6. To delete the driver, click 'Delete Driver', then 'Delete' in the confirmation pop up. Driver will be removed from the available driver list and de-authorised from viewing any details.