

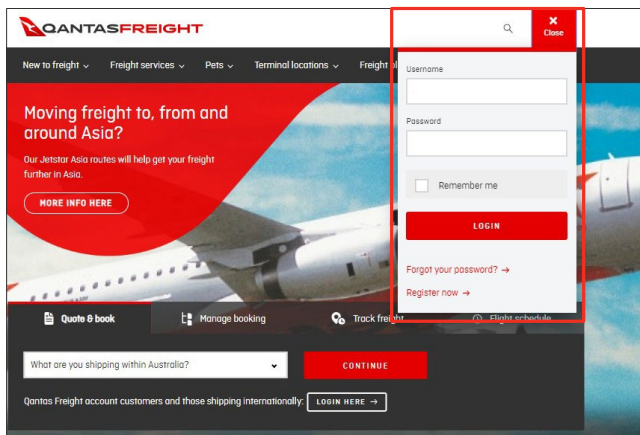
International allotment booking guide

Adding functionality to create a better online experience.



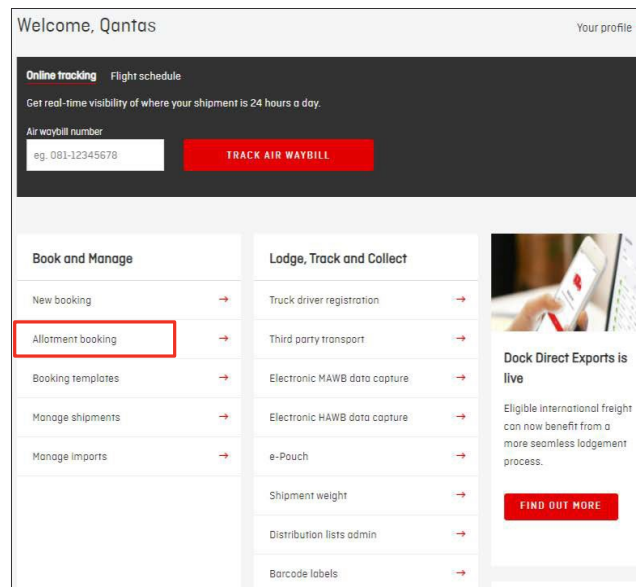
Allotment bookings

1. Log into your account on qantasfreight.com.



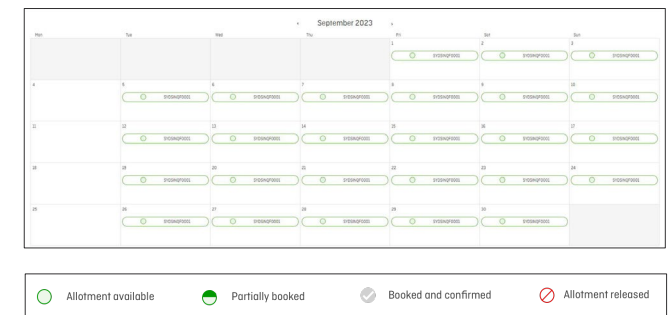
To make an international booking, you must have login privileges. Request access by contacting freight@qantas.com.au.

2. In 'My Freight', select 'Allotment booking'.



If your company has access to allotment bookings and you don't see this option, you have not been granted access. Please contact freight@qantas.com.au.

3. A monthly calendar of your allotments will be displayed.



Allotment key:

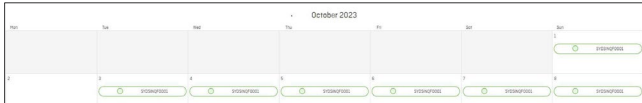
- Empty green symbol: allotments that are completely available for booking.
- Partially-filled green symbol: allotments that are partially booked.
- Grey symbol: allotments that are fully booked and are not available for additional bookings.
- Red strikethrough circle symbol: your previously booked allotment is unused and has been released based on the agreed release time. Contact your Account Manager for further information.

New allotment bookings

1. View allotment allocation

Select date for allotment booking.

View allotments for a 45 day period. Create a new allotment booking within your agreed release time. Any unused allotment allocation will be released based on the agreed time. Contact your Account Manager for further information.



Enter booking details. The allotment allowance and breakdown will be displayed.

25 August 2023

SYDSINQF0001
QF0001 SYD-SIN Depart 08 Oct 2023 16:10 — Arrive 08 Oct 2023 21:30

Allowance: 8000kg, 18.4CBM total AKE-2, 8.4CBM PMC-1, 10CBM

AKE Booking

AWB	Commodity	Weight	Volume	Pieces	No. ULDs
081-	GEN	kg	8.4 CBM	0	2

+ Add split ULD

PMC Booking

AWB	Commodity	Weight	Volume	Pieces	No. ULDs
081-	GEN	kg	10 CBM	0	1

Contact details

Please update your contact details so we can contact you about your booking

Name: Qantas Freight Phone number: 0400000000 Email address: rico@freightfriends.com

2. Book allotment

Allotments can also be booked through the 'Quick booking' option.

CALENDAR VIEW **QUICK BOOKING** SUMMARY REPORT

SHOW FILTERS

25 August 2023

SYDSINQF0001 Allowance: 8000kg, 18.4CBM total AKE-2, 8.4CBM PMC-1, 10CBM
QF0001 SYD-SIN Depart 25 Aug 2023 15:10 — Arrive 25 Aug 2023 21:30

AKE Booking

AWB	Commodity	Weight	Volume	Pieces	No. ULDs
081-	GEN	kg	8.4 CBM	0	2

+ Add split ULD

PMC Booking

AWB	Commodity	Weight	Volume	Pieces	No. ULDs
081-	GEN	kg	10 CBM	0	1

Notifications

To choose which notifications you want to receive for your freight, go to Manage Shipments.

Agree to the conditions, then click 'Book'.

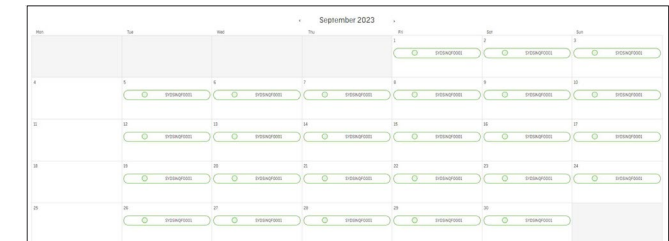
I agree to the conditions...

3. Confirmation with AWB details.

A confirmation message will appear.



A calendar with more allotment bookings will also appear.



You will receive default notifications for Allotment bookings: 'Accepted', 'Departed' and 'Ready for collection'. Notifications can be updated in 'Manage Shipments'.

Amend allotment bookings

1. Select allotment booking to amend, then click 'Edit' to make changes.

25 August 2023

EDIT **CANCEL**

SYDSINQF0001
QF0001 SYD-SIN Depart 25 Aug 2023 15:10 – Arrive 25 Aug 2023 21:30

Allowance: 8000kg, 18.4CBM total AKE-2, 8.4CBM
PMC-1, 10CBM

Allotment partially booked, remaining capacity available

Booked

AWB	Commodity	Weight	Volume	No. pieces	Type	Status
081-88977910	GEN	10kg	8.4CBM	2	AKE-2	CONFIRMED

Contact details

Please update your contact details so we can contact you about your booking

Name: Qantas Freight
Phone number: 0400000000
Email address: rico@freightfriends.com

Notifications

To choose which notifications you want to receive for your freight, go to Manage Shipments.

2. Update weight or pieces. The allotment allowance and breakdown will be displayed.

25 August 2023

**ALLOWANCE: 8000kg, 18.4CBM total AKE-2, 8.4CBM
PMC-1, 10CBM**

AKE Booking

AWB	Commodity	Weight	Volume	Pieces	No. ULDs	Status
081-88977910	GEN	10 kg	8.4 CBM	2	2	CONFIRMED

AKE Booking

AWB	Commodity	Weight	Volume	Pieces	No. ULDs
081-	GEN	kg	0 CBM	0	1

+ Add split ULD

PMC Booking

AWB	Commodity	Weight	Volume	Pieces	No. ULDs
081-	GEN	kg	10 CBM	0	1

Notifications

To choose which notifications you want to receive for your freight, go to Manage Shipments.

By proceeding with this allotment booking, I acknowledge that the booking will have a confirmed status and if I cancel within 48 hours of departure or no show, a fee of up to 100% of the value of the booking will apply.

CANCEL **SAVE CHANGES**

3. Agree to the conditions, then click 'Save changes' to confirm or 'Cancel' to return to the booking.

I acknowledge that the booking will have a confirmed status and if I cancel within 48 hours of departure or no show, a fee of up to 100% of the value of the booking will apply.

CANCEL **SAVE CHANGES**

CALENDAR VIEW **QUICK BOOKING** **SUMMARY REPORT**

Your air waybill 081-42970255 has been successfully booked.

Cancel allotment bookings

1. After logging in, navigate to Allotment Bookings, select the correct calendar date and click on pencil icon of booking that is to be cancelled. Then, click 'Cancel'.

26 August 2023

SYDSINQF0001
QF0001 SYD-SIN Depart 26 Aug 2023 15:10 — Arrive 26 Aug 2023 21:30

Allowance: 8000kg, 18.4CBM total AKE-2, 8.4CBM PMC-1, 10CBM

Allotment full

Booked

AWB	Commodity	Weight	Volume	No. pieces	Type	Status
081-8897921	GEN	6kg	8.4CBM	2	AKE-2	CONFIRMED
081-8897932	GEN	5kg	10CBM	1	PMC-1	CONFIRMED

Contact details

Please update your contact details so we can contact you about your booking

Name: Qantas
Phone number: 0400000000
Email address: rico@freightfriends.com

2. Select AWB
If there are multiple AWBs within the allotment, select the AWB to be cancelled.

26 August 2023

SYDSINQF0001
QF0001 SYD-SIN Depart 26 Aug 2023 15:10 — Arrive 26 Aug 2023 21:30

Allowance: 8000kg, 18.4CBM total AKE-2, 8.4CBM PMC-1, 10CBM

Allotment full

Booked

AWB	Commodity	Weight	Volume	No. pieces	Type	Status
081-8897921	GEN	6kg	8.4CBM	2	AKE-2	CONFIRMED Cancel
081-8897932	GEN	5kg	10CBM	1	PMC-1	CONFIRMED Cancel

Notifications

To choose which notifications you want to receive for your freight, go to Manage Shipments.

DONE

3. Save cancellation
Click 'Done' to finalise cancellation. The cancellation will be displayed in 'Manage Shipments'.

26 August 2023

SYDSINQF0001
QF0001 SYD-SIN Depart 26 Aug 2023 15:10 — Arrive 26 Aug 2023 21:30

Allowance: 8000kg, 18.4CBM total AKE-2, 8.4CBM PMC-1, 10CBM

Allotment full

Booked

AWB	Commodity	Weight	Volume	No. pieces	Type	Status
081-8897932	GEN	5kg	10CBM	1	PMC-1	CONFIRMED Cancel

Cancelled

AWB	Commodity	Weight	Volume	No. pieces	Type	Status
081-8897921	GEN	6kg	16.8CBM	2	AKE-2	CANCELLED

Notifications

To choose which notifications you want to receive for your freight, go to Manage Shipments.

DONE

Confirm cancellation

As the booking you have selected to cancel is scheduled to depart within 48 hours, our CPP fee of up to 100% of the value of the booking may apply.

Do you wish to proceed and cancel this booking?

BACK **CANCEL BOOKING**

Select 'Cancel Booking' to confirm cancellation or 'Back' to return to booking. Cancelling an allotment within 73 hours of departure will result in the capacity being released without charge, but bookings cancelled within 48 hours of departure may be liable for our [Capacity Protection Policy](#) fee of up to 100% of the value of the booking.

26 Aug

SYD - SIN Direct	081-8897921	CANCELLED	FWB info not received
SYD - SIN Direct	081-8897932	Booked: 5kg / 1 / PMC-1	CONFIRMED FWB info not received
SYD - PVG Direct	081-74106550	CANCELLED	FWB info not received
SYD - SIN Direct	081-88979553	Booked: 100kg / 1 / Loose Confirmed FWB: 100kg / 1 / Loose	CONFIRMED Ready for lodgement D20