

Consignment Security Declaration for domestic freight movements

Creating paperless solutions to streamline domestic freight
lodgement and acceptance for pre-screened freight.



Important information regarding pre-screening regulations for domestic freight movements

Your security declarations will be available for retrieval on qantasfreight.com for the required 90 day period as mandated under the Act. If you use this platform, you should ensure that your security program reflects that your security declarations will be stored on the Qantas Freight website, or consult with the Department of Home Affairs for guidance.

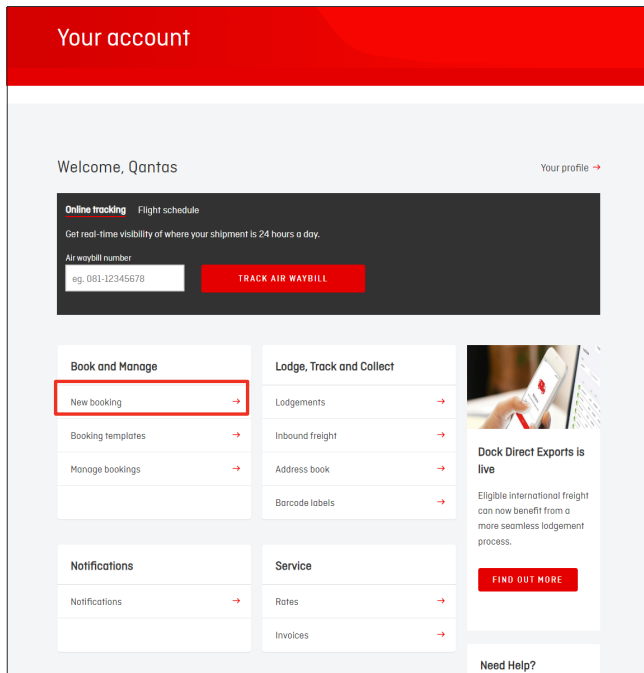
Option 1: CSD details added at booking

Online solutions for paperless domestic CSD lodgement.

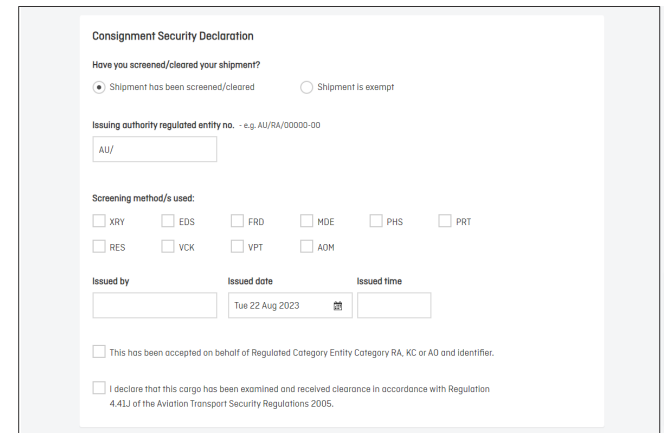
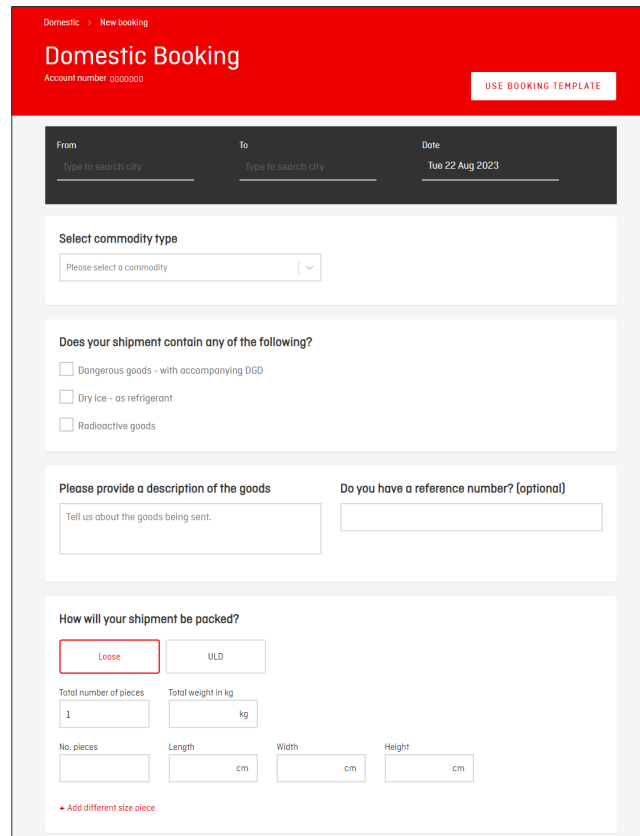
1. Log in to your account, then click 'New booking'.

2. Create booking.

3. Complete CSD details, then click 'Save'.



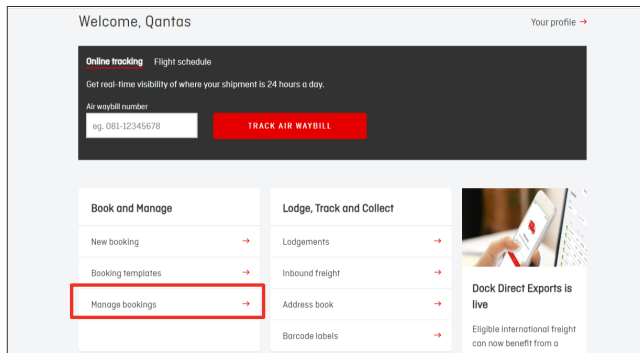
You can view and print your CSD from the 'Manage bookings' tab.



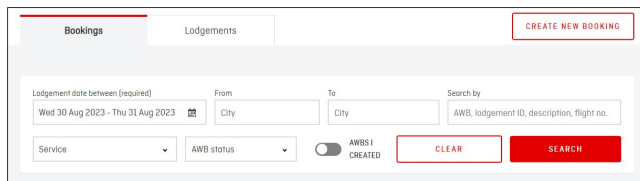
Option 2: CSD details added or edited in Manage Bookings after booking is created

Online solutions for paperless domestic CSD lodgement.

1. Log in to your account, then click 'Manage bookings'.

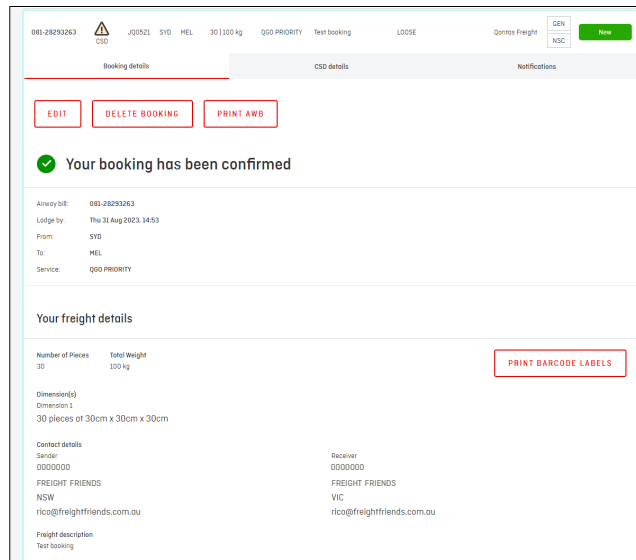


Find an AWB by entering the lodgement date range and any additional fields, then click 'Search'.

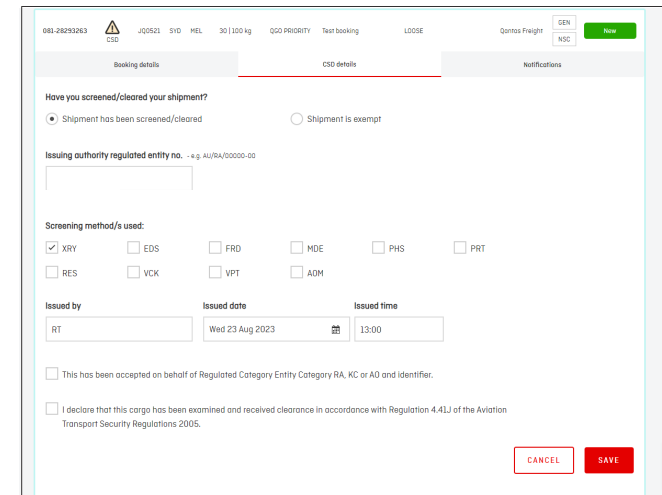


You can view and print your CSD from the 'Manage bookings' tab.

2. Select the relevant AWB to expand the view.



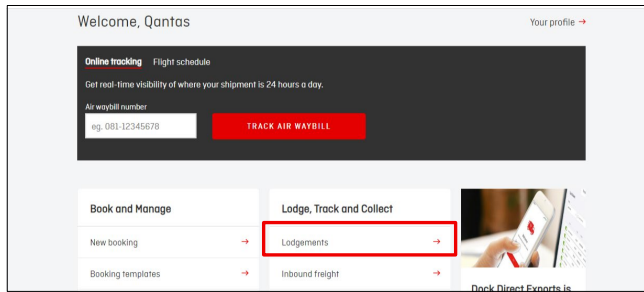
3. A prompt will appear if CSD details have not been provided. Complete details, then click 'Save'.



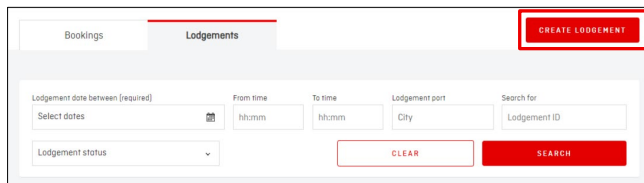
Option 3: CSD details added or edited while creating a lodgement

Online solutions for paperless domestic CSD lodgement.

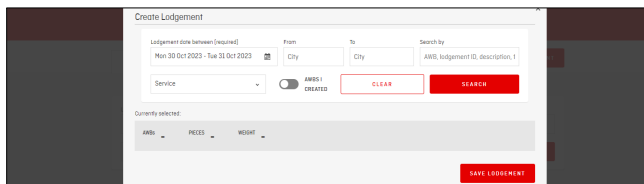
1. Log in to your account, then click 'Lodgements'.



Click on 'Create Lodgement'.

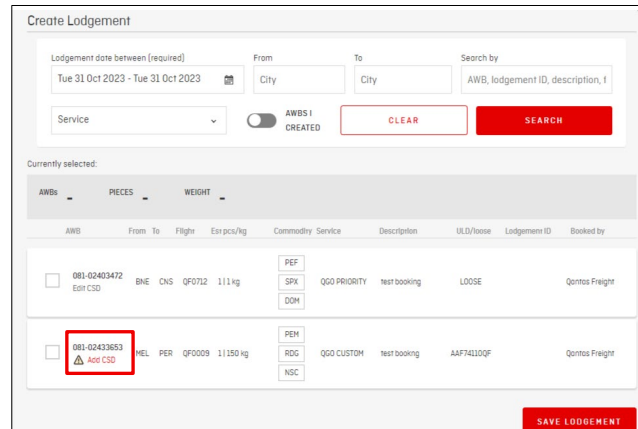


Enter the filter information that matches your criteria and click 'Search' to display AWBs.

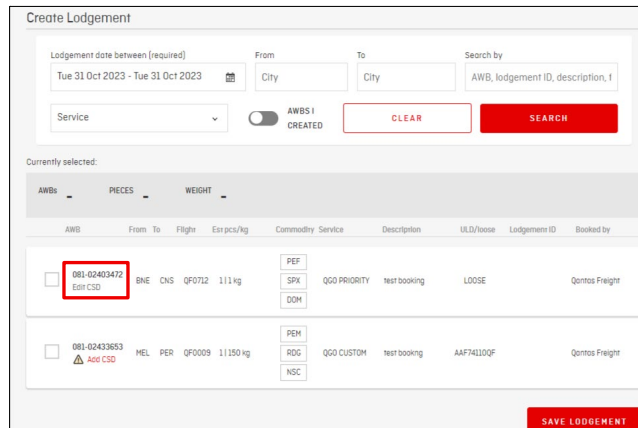


Consignment Security Declaration for domestic freight movements guide

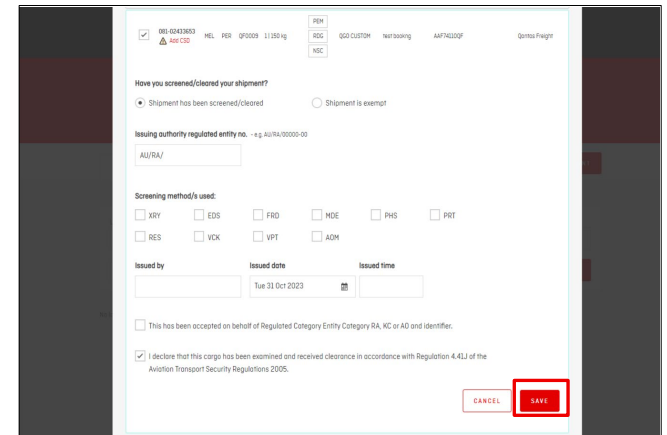
2. If CSD is to be added, the CSD required flag will display. Click 'Add CSD' to add the CSD.



To edit an existing CSD, click on 'Edit CSD'.



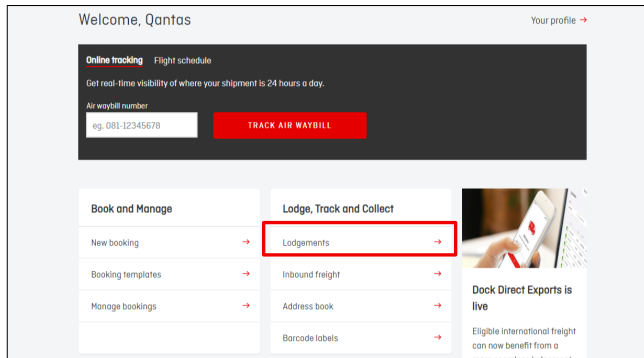
3. After completing or updating the CSD details, click 'Save' to save the updates or cancel to remove any changes.



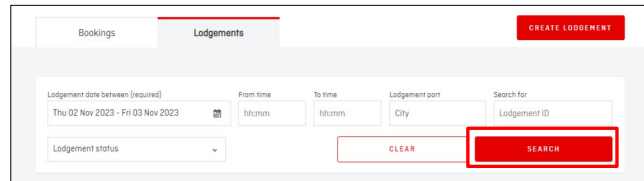
Option 4: CSD details added or edited in bulk while viewing lodgement

Online solutions for paperless domestic CSD lodgement.

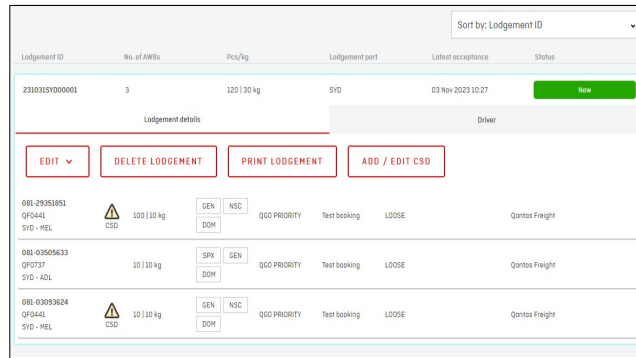
1. Log in to your account, then click 'Lodgements'.



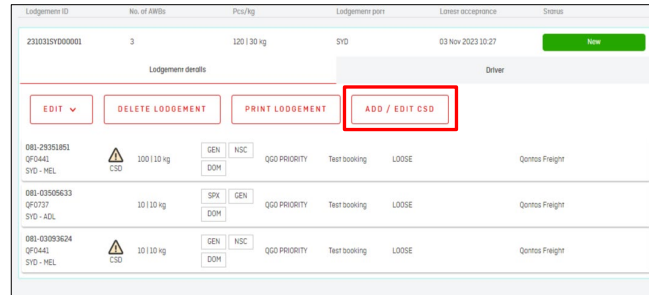
Enter the filter information that matches your criteria and click 'Search' to display lodgements.



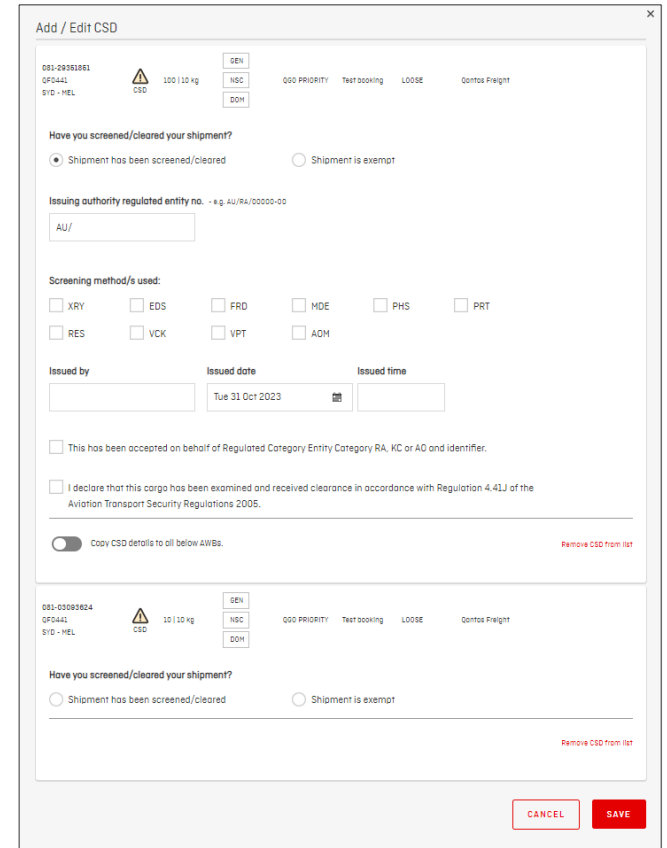
2. Select the relevant lodgement to expand the view.



Click 'Add / Edit CSD' and the full list of AWBs in the lodgement will display.



3. Add/edit CSD details for one or more than one CSDs in the list.



Option 4: CSD details added or edited in bulk while viewing lodgement

Online solutions for paperless domestic CSD lodgement.

4. To copy CSD details to other AWBs in the lodgement, click 'Copy CSD details to all AWBs below'.

If you do not want an AWB to be updated when using 'Copy CSD details to all AWBs below', click 'Remove CSD from list'.

5. After completing or updating the CSD details, click 'Save' to save the updates or cancel to remove any changes.

The screenshot shows the 'Add / Edit CSD' form for AWB 081-20351851. At the bottom, the toggle 'Copy CSD details to all below AWBs' is turned on and highlighted with a red box. A red arrow points from this button to the second screenshot.

The screenshot shows the 'Add / Edit CSD' form for AWB 081-02089624. The 'Copy CSD details to all below AWBs' toggle is turned off. The 'Remove CSD from list' button at the bottom right is highlighted with a red box.

The screenshot shows the 'Add / Edit CSD' form for AWB 081-02089633. The 'PRINT CSD' button is highlighted with a red box. At the bottom right, the 'CANCEL' and 'SAVE' buttons are also highlighted with red boxes.

This is helpful if an AWB already has CSD details that you do not want to update. This button will remove the AWB from the 'Add / Edit CSD' list temporarily.

Option 5: CSD details added or edited after lodgement activation

1. After lodgement activation, you can no longer edit your lodgement via the portal. The edit options including 'Add / Edit CSD', will no longer be available to use from lodgement list view.

231120MEL00712		3	6 211 kg	MEL	20 Nov 2023 23:00	Completed
Lodgement details			Driver			
EDIT ▾ DELETE LODGEMENT PRINT LODGEMENT ADD / EDIT CSD						
081-25792675 JQ0472 MEL - NTL	1 5 kg	SPX DDM	GEN	QGO PRIORITY	PARTS	LOOSE Qantas Freight
081-01241214 QF7359 MEL - PER	2 164 kg	SPX DDM	GEN	QGO PRIORITY	PARTS	LOOSE Qantas Freight
081-00326384 QF7458 MEL - ADL	3 42 kg	SPX DDM	GEN	QGO PRIORITY	EQUIPMENT	LOOSE Qantas Freight